

CLERK'S OFFICE

APPROVED

Date: 12-17-02

Submitted by: Chairman of the Assembly  
at the Request of the Mayor  
Prepared by: Department of Health &  
Human Services  
For Reading: December 10, 2002

ANCHORAGE, ALASKA  
AR NO. 2002- 383

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING FOURTEEN MILLION FOUR HUNDRED FIVE THOUSAND SIX HUNDRED SIXTY-EIGHT DOLLARS (\$14,405,668) AS A GRANT AWARD TO THE STATE CATEGORICAL GRANTS FUND (231), DEPARTMENT OF HEALTH & HUMAN SERVICES, FROM THE ALASKA DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT TO FUND THE CHILD CARE ASSISTANCE PROGRAM.

THE ANCHORAGE ASSEMBLY RESOLVES:

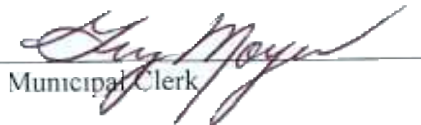
Section 1. That the sum of Fourteen Million Four Hundred Five Thousand Six Hundred Sixty Eight Dollars (\$14,405,668) is appropriated as a grant award from the Alaska Department of Education & Early Development to the State Categorical Grants Fund (231), Department of Health & Human Services, for the Child Care Assistance Program.

Section 2. This resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Assembly this 17<sup>th</sup> day of December, 2002.

  
Chair

ATTEST:

  
Municipal Clerk

Departmental Appropriation:  
Health & Human Services: \$14,405,668



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 1030 -2002

Meeting Date: December 10, 2002

From: Mayor

Subject: AR 2002- 383 , Appropriation of an Alaska Department of Education & Early Development Grant Award for Provision of a Child Care Assistance Program

The Department of Health and Human Services has received a grant award from the Alaska Department of Education & Early Development in the amount of Fourteen Million, Four Hundred Five Thousand, Six Hundred Sixty Eight Dollars, (\$14,405,668). The period of the grant is from July 1, 2002 to June 30, 2003. Expenditures are approved from July 1, 2002.

Under the terms of the grant the Municipal Department of Health and Human Services will provide child care subsidies for low to moderate income residents of the Municipality who are employed and/or participating in a training or educational program. Subsidies are determined from a family income based on a sliding fee schedule established by the State of Alaska. Subsidies are paid on behalf of eligible families to State or Municipal licensed agencies, federally approved facilities and authorized day care providers.

Parents who become ineligible for Alaska Temporary Assistance Program benefits because they are now working receive first priority for service. Eligibility requirements are outlined by the Alaska Department of Education & Early Development while the Municipal Child Care Assistance Program determines the level of assistance and processes the payment. All programs require some level of financial contribution by the parent or guardian. Total participants average 1,780 families per month while an average of 3,000 children are served.

Municipal Child Care Assistance Program staff determines eligibility, process payments and maintain program files on over 830 child care providers participating in the program. Other services provided by staff include: child and family case management; counseling; information and referral; assistance to providers and potential providers and collecting/reporting program statistical data to the grantor.

This grant also includes partial funding for the Municipal Child and Adult Care Program to support the child care licensing and approval process. The Child and Adult Care Program serves 1,000 providers including new applicants and providers currently approved to receive subsidies.

The Specialists provide orientations for new approved child care home applicants, review the applications and determine if the facility meets the child care requirements for subsidy programs. Staff also investigate complaints, maintain notebooks and files on each provider, respond to parent inquiries on homes, and provide parents with guidelines to follow when selecting a child care facility for their children. The specialists serve as a resource for both parents and providers.

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The following budget is submitted:

STATE CATEGORICAL GRANT FUND (231)

REVENUES:

<u>ACCOUNT NUMBER</u>	<u>NAME</u>	<u>AMOUNT</u>
231-23472G-9398	State Grant Rev – Pass Thru	\$ <u>2,160,850</u>
231-23482G-9398	State Grant Rev – Pass Thru	<u>\$12,244,818</u>

EXPENDITURES:

**Child Care Program Administration**

231-23472G-1101	Salaries & Wages	1,061,965
231-23472G-1201	Overtime	30,784
231-23472G-1401	Benefits	432,490
231-23472G-2101	Office Supplies	5,500
231-23472G-2201	Operating Supplies	5,500
231-23472G-3101	Professional Services	14,500
231-23472G-3201	Communication	500
231-23472G-3202	Postage	2,000
231-23472G-3311	Bus Pass Expense	390
231-23472G-3601	Repair & Maintenance Contracted	6,000
231-23472G-3806	Tuition/Registration Fees	3,000
231-23472G-5411	Computer HW Purch >\$,1000	38,000
231-23472G-5603	Machinery & Equipment <\$5,000	5,000
231-23472G-6022	Clerk	2,450
231-23472G-6085	Reprographics	8,000
231-23472G-6088	IT	8,530
231-23472G-6091	Management/Budget	19,350
231-23472G-6095	Purchasing	102,360
231-23472G-6103	General Accounting	104,210
231-23472G-6104	Payroll	3,140
231-23472G-6105	Accounts Payable	38,540
231-23472G-6110	Financial Info Systems	94,690
231-23472G-6145	General Liability	10,766
231-23472G-6147	Workman's Compensation	61,375
231-23472G-6182	Classification	1,000
231-23472G-6184	Employee Records	3,130
231-23472G-6185	Employee Benefits	4,030
231-23472G-6194	Employment Services	3,530
231-23472G-6222	Fiscal Support	58,000
231-23472G-6232	Social Services Admin	32,120

Total

\$2,160,850

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Child Care Program Subsidies

231-23482G-3101	Professional Services	<u>\$12,244,818</u>
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<b>TOTAL APPROPRIATION</b>		<b><u>\$14,405,668</u></b>
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RECOMMENDATION:

THE ADMINISTRATION RECOMMENDS THE ASSEMBLY RESOLUTION BE APPROVED  
APPROPRIATING THE CHILD CARE ASSISTANCE PROGRAM GRANT

Prepared by: Jewel Jones, Department of Health & Human Services

Fund Certification: Kate Giard, CFO

231-23472G-9398 (\$2,160,850 BY2002)

231-23482G-9398 (\$12,244,818 BY2002)

Concur: Harry J. Kielling, Jr., Municipal Manager

Respectfully submitted: George P. Wuerch, Mayor

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## Work Flow History Report

*Handwritten:* AC 002 385

### Workflow History

Workflow Name	Action Date	Action	User	Security Group	Content ID
FundsAppropWorkflow	11/21/02 2:23 PM	Checkin	chmielbf	Public	000410
HHS_SubWorkflow	11/21/02 5:07 PM	Approve	jonesjl	Public	000410
HHS_SubWorkflow	11/21/02 5:10 PM	Approve	jonesjl	Public	000410
OMB_SubWorkflow	11/27/02 2:58 PM	Approve	rogersta	Public	000410
Finance_SubWorkflow	12/2/02 9:22 AM	Approve	giardkh	Public	000410
MuniManager_SubWorkflow	12/3/02 1:21 PM	Approve	kielinghj	Public	000410
MuniMgrCoord_SubWorkflow	12/3/02 1:37 PM	Approve	bealejl	Public	000410

### INTRODUCTION

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